



Leslie Ann Levine

dba Leslie's Desktop...Etc.

Design Production Services

magazines • books • catalogs • advertising • newsletters • brochures • flyers • marketing collateral

Desktop Publishing Specialist

art direction • design • production • manuscript typing

MAC and PC

Freelance Graphic Artist

Concierge-at-a-Glance, Del Mar, CA: Art Director—design and production of hotel guides for hotel chains including Hilton Hotels and Marriott Hotels.

Coast to Coast, North Hills, CA: Intranet design for computer supply company.

Maiden America, Port Orchard, WA: Design and production of marketing collateral; photography; website production.

Healing Hands Wellness Center, Woodland Hills, CA: Branding.

Dr. Richard A. Oschmann, Northridge, CA: Branding including website design.

Glencoe/McGraw-Hill, Woodland Hills, CA: Design and production of textbooks and ancillaries.

Greenhouse Publications, Santa Clarita, CA: Design and production of books and marketing collateral for educational publisher.

Metro Theatre Foundation, San Francisco, CA: Design and production of marketing collateral for non-profit foundation.

Alfred Publishing, Van Nuys, CA: Design and production of book covers and marketing collateral for educational music publisher.

Nurses World, Los Angeles, CA: Art Director for trade publication.

WSM Media, Woodland Hills, CA: Art Director for trade publication.

The Designory, Long Beach, CA: Marketing collateral for design firm.

Orange County Jewish Life, San Diego, CA: Art Director for consumer publication.

The Tooniversal Company, Topanga, CA: Marketing collateral for film production company.

Premiere Films International, San Francisco, CA: Marketing collateral for film production company.

Beynon Creative Marketing, Sherman Oaks, CA: Production of marketing collateral for non-profit design firm.

A&B Publishing, Reseda, CA: Design and production of ad books.

Reprint Design Services, Thousand Oaks, CA: Production of magazine reprints.

PR Reprint Marketing, Woodland Hills, CA: Production of magazine reprints.

Northwest Publishing Center, Seattle, WA: Production of magazine reprints.

Superior Reprints, Seattle, WA: Production of magazine reprints.

Miramar Publishing, Malibu, CA: Production of trade publications.

Terra Indiana, Santa Monica, CA: Design and production of marketing collateral for travel company.

Scala Editions, Encino, CA: Design and production of marketing collateral and art books for art publishing company.

Lapin Agile, Los Angeles, CA: Design and production of marketing collateral for software company.

Graphics One, Northridge, CA: Production of marketing collateral for design firm.

Midnight Graffiti, Sherman Oaks, CA: Art Director; design and production of quarterly consumer publication.

Joe Blasco Cosmetics, Co., Inc., Hollywood, CA: Design and production of marketing collateral and educational materials for makeup school.

Ocean Advertising, North Hollywood, CA: Production of marketing collateral.

Auto Insider, Van Nuys, CA: Typeset marketing collateral.

Warner Bros. Studios, Burbank, CA: Typeset in-house materials in studio print shop.

Traveling Times, Valencia, CA: Typeset newspapers.

CineVision, Van Nuys, CA: Art Director; production of video box art and marketing collateral for independent film company.

Merchant Productions, Hollywood, CA: Art Director; production of video box art and marketing collateral for independent film company.

Lion Artists, Hollywood, CA: Art Director; production of video box art and marketing collateral for independent film company.

Gibraltar Communications, Hollywood, CA: Art Director; production of marketing collateral for independent film company.

Prototype, Inc., Burbank, CA: Production of advertising materials for ad agency.

Produce Business, Boca Raton, FL: Design and production of magazine and advertising materials.

Title House, Hollywood, CA: Design and typeset film titles and marketing collateral.

Cinema Research Corp., Hollywood, CA: Design and typeset film titles.

Howard Anderson Co., Hollywood, CA: Design and typeset film titles.

The highest quality work - on time and on budget



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Related Experience

Creative Age Publications, Inc.

Van Nuys, California

Director of Typography

Typographer for publisher of medical and trade journals.

Design, spec, typeset, develop formats. Work with art director and executive editors.

Equipment: Compugraphic MCS 10/8400; MAC Quadra 950; IBM PC.

DPL Computer Typesetting

Pelham, New York

Director of Typography

Supervised staff of three typographers. Design, spec, typeset, pasteup: ads, flyers, stationery, forms, magazines, newspapers, books, newsletters; coordinate with art director and clients; develop formats; write translation tables.

Equipment: Compugraphic MCS 10/8400; Compugraphic Editwriter; LogE camera.

Cosmopolitan Personnel, White Plains, New York

Secretarial/Word Processing/Typesetting Temp

Main client: Citicorp Industrial Credit

Equipment: Micom 2000; Varityper

U.S. Phillips, Tarrytown, New York

Word Processing Supervisor (temp)

Equipment: Micom 2000

G&G Shops, New York, New York

Store Manager

William Morris Agency, Inc., New York, New York

Assistant to Agent in Commercial Department

Halperin, Morris, Granett and Cowan, New York,

New York

Receptionist for nine attorneys

References

Ruth McKinney, Northridge, CA

rmck126@gmail.com

Michael Brodie, Calabasas, CA

mbrodie@affinitypublication.com

Tristan Benz, Port Orchard, WA

tristanb@maidenus.com

Alexandra Lauren, Del Mar, CA

conciergeataglance@sbcglobal.net

Ron Merk, San Francisco, CA

rmerk221@sbcglobal.net

Danae Ochsmann, Northridge, CA

danaeoxman@aol.com

Please contact me for phone numbers for references.

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Available Equipment and Programs

Power Mac G4 running OS X Tiger

PC running Windows XP Professional

PC Laptop running Windows XP

(Above networked on PC running Windows Server 2003)

DSL on all computers

DVD Burner; CD Burner

Microtek ScanMaker 4 Scanner

Hewlett Packard LaserJet Printer

Hewlett Packard 8750 Color Inkjet Printer

Lexmark Color Inkjet Printer

Canon Color Inkjet Printer

PROGRAMS FOR MACINTOSH

Quark Xpress 5.02, 6.5

Photoshop CS

Illustrator CS

Adobe Acrobat CS

Adobe In-Design CS

Adobe Go-Live CS

PageMaker 6.5

Suitcase Fusion

PROGRAMS FOR PC

Quark Xpress 5

Photoshop CS

Illustrator 10

Adobe Acrobat 5

PageMaker 6.5

Microsoft Office

HotDog Pro

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